

## MADRASSAH TUL SAKINA APPLICATION FORM

STUDENT DETAILS	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Forename(s)	
Surname (Last Name)	
Date of Birth	
Address and Post Code	
Medical Conditions or Disabilities (if applicable)	
Currently Studying	<input type="checkbox"/> Qur'an <input type="checkbox"/> Qaidah
For Qur'an, state the number of Surahs / Juz completed	

PARENT / GUARDIAN DETAILS	
Forename(s)	
Surname (Last Name)	
Address and Post Code (if different)	
Telephone	
Email	
Relationship to Student	

## RULES AND REGULATIONS

- I. Madrassah hours are 5:00pm - 6:45pm, Monday to Friday. Please note that the timings are subject to change and parents will be notified if timings do change.
- II. Students are required to be in the Madrassah five minutes before the start time. Parents must ensure that students arrive on time. Tardiness without a valid excuse will not be tolerated.
- III. Parents are required to inform the administration if a student will be arriving late. This also applies if the student will be absent for the day.
- IV. Continued absence without notice may result in expulsion.

## DISCIPLINE POLICY

Students are expected to conduct themselves in a correct, responsible and Islamic manner, showing respect to their teachers and other adults, as well as their fellow students and the Mosque in general. A student whose actions infringe upon the rights of others will be held responsible for them, and disciplinary measures will be taken by the management. The first step will involve discussions with the parent(s) and further misdemeanours may result in expulsion.

# SAKINA AHMED MASJID

سكينة أحمد مسجد

FAREHAM

## FEES

The annual Madrassah fee is **£350 per child**. The fee is reduced to **£300 per child** when enrolling two or more siblings. If the full amount is paid in advance, you will qualify for a 5% discount. If you opt to pay monthly, then the fees will be spread over a 10-month period and collected by Direct Debit.

Please note, the cost of books and other study materials is not included in the fee; these will need to be paid for separately.

Please select your preferred payment frequency below:

Monthly

☐

Annual

☐

## WAIVER OF RESPONSIBILITY / DISCLAIMER

The Madrassah cannot be held responsible for student welfare in unsupervised areas in and around the Mosque premises, or during the time before and after lessons. Parents understand neither the Madrassah nor its representatives will be liable or responsible in the event of an unforeseen incident on the Mosque premises.

## QUERIES / COMPLAINTS

Any queries or complaints should be directed to the Madrassah either in person or via email (madrasah@sakinamasjid.co.uk).

## DECLARATION

I affirm the information provided on this form is both true and correct to the best of my knowledge. I also understand and accept the terms and conditions as explained on this form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

OFFICIAL USE ONLY					
Form Number		Admission Date		Class	